

Governing Board Annual Report 2014-2015

Wakefield Elementary School
878 ch Riverside, Wakefield, QC J0X 3G0
<http://www.wqsb.qc.ca/wakefield/>

Message from the Chair

It's hard to believe that we have been in our new school location for only one year. The grass has grown in, artwork adorns the walls, the play structures have been installed and the school itself has a palpable buzz. The new Wakefield Elementary feels lived in; it feels like home. Thanks to the tremendous spirit, enthusiasm and energy of school staff, students and parents, I think we can be proud of all that we have accomplished in such a short period of time. I would like to thank Julie for her leadership in ensuring such a smooth transition and the teachers and staff who continue to demonstrate such dedication to our students and community. Thanks to all the volunteers who fundraised over \$15,000 this past year alone to expand and enhance our playground – incredible! Finally, thanks to everyone on the Governing Board for yet another busy and productive year.

Members of the 2014-2015 Governing Board

Erin Connell, Parent and Chair
Martin Fournel, Parent
Julie Fram-Greig, Principal
Lise Gagne, Teacher
Colleen Gifford, Daycare Representative
Carrie Hogan, Community Representative
Elizabeth Logue, Parent and PPO Representative
Sharon Morrison, Staff Representative
Sylvie Pouliotte, Teacher
Lisa Semenoff, Parent and Parent Committee Representative
Miriam Serré, Teacher
Dayna Vadneau, Parent and Secretary

The *Quebec Education Act* mandates that each school establishes a Governing Board that is composed of parents, teachers, staff, and the school Principal to meet the needs of students. The Governing Board holds certain decision making powers and the group discusses and adopts the school's success and strategic plan, the annual budget, certain school policies – and all decisions made in the best interests of the students.

2014-2015 Governing Board Meetings

October 8, 2014
November 12, 2014
January 14, 2015
February 11, 2015
March 18, 2015
April 15, 2015
May 13, 2015

Key Accomplishments & Actions

The WES Governing Board fulfilled key legislated obligations

- Reviewed and adopted rules for its internal management (art. 67)
- Adopted and oversaw the school's educational project (art. 74)
- Approved the school's success plan (art. 75)
- Approved the anti-bullying plan (art. 75.1)
- Adopted the school's annual budget (art. 95)
- Approved subject time allocation (art. 86)
- Approved Emergency Preparedness Plan – school (art. 76)
- Approved Emergency Preparedness Plan – daycare (art. 76)

The WES Governing Board was consulted by the Western Quebec School Board

- Reviewed and approved the selection criteria for the appointment of the principal
- Reviewed the 2015-16 school calendar
- Reviewed and provided feedback on the following school board policy that was up for renewal:
 - C-5 Policy Outlining the Discipline Committee Process

The WES Governing Board continued to support good communication with parents

- On-line surveys to parents on technology in the school and on lunch services
- Promotion of Governing Board meetings and "Voice of the Public" agenda item
- Governing Board meeting minutes posted on-line and on the school bulletin board

The WES Governing Board sub-committees

1) Playground Committee

Mandate: The new playground was the primary beneficiary of fundraising efforts for the 2014-15 school year. This committee will continue to provide advice on playground requirements and options.

Status: Ongoing

2) Lunch Service Procurement

Mandate: To procure lunch services for the 2015-16 school year.

Status: Complete

Recommended Priorities for 2015-16

- Continue to fulfill legislative requirements as laid out in the *Quebec Education Act*
- Support the mandate of the Playground Committee