



**Wakefield Elementary School
Governing Board Meeting Minutes**

January 6, 2016

5:30pm

Present:

Julie Fram-Greig - School Principal
Miriam Serré – Teacher
Erin Connell – Parent
Lisa Semenoff – Parent Committee Rep
Lise Gagne – Teacher
Colleen Gifford – Daycare
Sylvie Pouliotte – Teacher
Martin Fournel – Parent
Carrie Hogan – Community Rep

Stephanie Mullen-Kavanagh – Parent

Absent:

Sharon Morrison – Staff
Alex Renaud – Parent

Guest

Pierre Dionne, WQSB School Commissioner

Item	Discussion	Action
Proceedings		
Adoption of Agenda	<i>Motion to approve as circulated: Lisa. Seconded: Sylvie. All in favour.</i>	<i>Carried</i>
Approval of Minutes	<i>Motion to approve minutes of November 11, 2015 as circulated:.</i>	<i>Motion tabled, as minutes were not available in advance of the meeting. E-vote to be circulated post-meeting.</i>
E-Votes	<p><i>On December 10, 2015 – Motion to approve PPO’s winter berry blitz fundraising event: Lisa Seconded: Stephanie. 8 in favour</i></p> <p><i>On December 1, 2015 - Motion to approve gym rental on Thursday 8:00-9:30pm for basketball (Jan 4, 2016 – March 31, 2016) at a cost of \$461.00: Stephanie Seconded: Colleen. All in favour</i></p> <p><i>On November 19, 2015 – Motion that the 2015-16 fundraising goal is set at \$15,000 and that all proceeds from this school year’s fundraising activities (with the exception of the Holiday Sale) go toward classroom book sets and interactive learning tools. Stephanie Seconded: Sylvie. All in favour</i></p>	<p><i>Carried</i></p> <p><i>Carried</i></p> <p><i>Carried</i></p>
Voice of the Public	<i>No presentation</i>	

Item	Discussion	Action
New Business		
Playground	<p><i>Presentation by Pascal Proulx, WQSB</i></p> <ul style="list-style-type: none"> - Undeveloped southern area of the playground has been designated as a wetland by the Ministry of the Environment. - A new plan for the playground has been submitted to the Municipality of La Peche which requests that a parking area be established in front of the school and that the existing parking space on Sulley road be turned into additional playground space for the children - The revised playground/parking space proposal will be presented for decision at the January 18, 2016 municipal meeting - Existing WES fundraising amounts and associated grant monies will be applied to the rejuvenation of the current parking space, should the plan be approved by La Peche council. WQSB to pay costs associated with capital changes associated with the rejuvenation of the space (eg. retaining wall) - Following the rejuvenation of the existing usable space, the second phase of the project would be to irrigate the wetland area in the hope to dry out the area for use in the long-term. In the interim, wetland area could be used as a teaching space provided it is preserved, intact. 	<i>Information</i>
Gym Rental	<p><i>Presentation by Principal Fram-Greig</i></p> <p>Soccer in the gym on Tuesdays from 7:30pm – 9pm has been renewed at a cost of \$482.90.</p> <p>Volleyball in the gym on Mondays from 7pm-9pm has been renewed from January 4-June 20 at a cost of \$1,770.60</p> <p>New: <i>Motion to approve gym rental on Fridays from 6:00-7:00am for bootcamp (beginning Jan 8, 2016 for 8 weeks) at a cost of \$521.93: Sylvie Seconded: Colleen. All in favour</i></p>	<i>Carried</i>
French Immersion	<i>Presentation by Principal Fram-Greig</i>	<i>Agenda item tabled to a later date</i>
Revised Policy G-1 – Transportation Policy and Guidelines	<p><i>Presentation by Pierre Dionne</i></p> <p>General discussion.</p> <p>Questions put forward regarding the number of stops related to fees as they apply to shared custody situations.</p>	<i>Erin to seek clarification re: shared custody situations</i>
Standing Reports		
Community Rep	Calendar for Wakefield Youth Centre to come. Bulletin board items up to date.	
PPO Rep	<i>Alex absent</i> - PPO meeting scheduled for January 18, 2016.	
Daycare	<p>Ski club started Monday January 4, 2016 with 40 participants.</p> <p>Daycare fees up to \$8.10 per day as of January 10, 2016.</p> <p>Zumba and meditation will be some of the activities during the upcoming PD days.</p>	
Support Staff	<i>Sharon absent</i> – no report	
Principal	Teachers have reached an agreement in principle. WQ bargaining units	

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	<p>vote to ratify on January 18, 2016.</p> <p>Bill 86 – a presentation on the Bill and management meeting will take place on January 12, 2016. There will be a public meeting/information session on the Bill on January 25, 2016 at 7pm in the multi-purpose room.</p> <p>No Budget update to be provided at this time.</p> <p>Fundraising revenue estimates are: pizza - \$1k-\$2k; coupon books – limited activity; Grade 6 graduation – approx. \$1800; rentals – approx. \$10K; chili-cook off - \$1300</p> <p>Mid-January the WQSB Planning and Review Committee to review all aspects of the WQSB business expenditures.</p> <p>Homework grant position to be posted.</p>	<p><i>Julie to provide additional details as file evolves.</i></p> <p><i>Colleen to prepare a spreadsheet of fundraising totals.</i></p>
School Commissioner	WQSB will meet on January 13, 2016 to review Bill-86. As this file evolves, GB will be updated as much as possible.	
Teachers	<p>Ms. Borst has returned to teach E.L.A.</p> <p>Ms. Lewis replacing Mr. DeFranco during his leave</p>	
Parent Committee	<p>Next Parent Committee meeting scheduled for January 11, 2016. <u>WQSB Parent Committee Meeting, Nov.23/15:</u></p> <p><i>a) Communications:</i> The WQSB Council of Commissioners is calling on all GBs to help profile WQSB schools in positive ways. This is part of 'everybody's communication plan'. Use of Web and social media is encouraged to spread the good word about WQSB schools.</p> <p>In January WQSB postcards directed towards (K-5) parents will be ready for distribution.</p> <p>The WQSB Communication Committee wants feedback on it's draft communication plan.</p> <p><i>b) EPCA (English Parents Committees Association):</i> WQSB Parent Committee Chair Rhonda Boucher is the new president. WQSB Parent Committee member Shanon Davis is the Director of Communications.</p> <p>EPCA will be focusing on partnering with Home and School associations, English networks, the Quebec English School Board Association...</p> <p>EPCA wants to know what Parent Committees want EPCA to do for them. (Two ideas already raised were: 1)cooperation</p>	

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	<p>with the french parents' associations and 2)championing SEAC needs.). Each PC member was asked to canvas it's GB members for 3 ideas to bring to the next PC meeting (Jan 11/16).</p> <p><i>c) GB Training:</i> Training is currently on hold.</p> <p><i>d) School Rental Fees:</i> Some PC members would like to know what various other schools are charging for rentals in order to help them review their own charges. PC members were asked to bring rental rate info to the next meeting. (Lord Alymer charges \$25/hour for their gym. Greater Gatineau offers a reduced rate for regular weekly rentals. PETES offers a small fee + in kind rentals to community groups. Some schools also offer free rentals to groups such as scouts. Friday evening gymn birthday party rentals have become popular in some schools.)</p> <p><i>e) Bill 86:</i> PC members have been asked to bring questions regarding Bill 86 to the Jan PC meeting. 1 hour of the meeting will be devoted to discussing Bill 86.</p>	
Special Projects and Playground	<p>No fines have beena awarded since the permanent speed monitoring signs have been installed. The signs record all types of data from which traffic statistics can be obtained.</p> <p>Trottibus to be presented at the next PPO meeting for discussion.</p>	
Adjournment		
Adjournment	<i>Motion to adjourn at 6:52pm: Colleen Seconded: Sylvie. All in favour.</i>	<i>Carried</i>