

Wakefield Elementary School
Governing Board Meeting Minutes
 Oct 08, 2014

Present:

Julie Greig - School Principal	Colleen Gifford – Daycare Rep	Lisa Semenoff – Parent Committee Rep
Sylvie Pouloitte – Teacher Rep	Erin Connell – Chair	Lise Gagne – Teacher Rep
Miriam Serré- Teacher Rep	Elizabeth Logue – PPO Rep	Dayna Vadneau – Secretary

Absent:

Martin Fournel – Treasurer

Guests:

Pierre Dionne, candidate for School Commissioner; Vicki Carlan, parent

#	Item	Discussion	Follow-Up
Proceedings			
1.1	Adoption of Agenda	<i>Motion to approve agenda as circulated: Lisa. Seconded: Sylvie. All in favour. Carried.</i>	
1.2	Approval of Minutes	Two minor changes to minutes <i>Motion to approve amended minutes: Lisa. Seconded: Elizabeth. All in favour. Carried.</i>	
1.3	Reading of Electronic Votes	June 17: To award the Pizza Fridays contract to Pizza Carlo and set the price to students at \$2.40 per slice <i>Motion to approve pizza lunch by Pizza Carlo. Moved: Colleen. Seconded: Lise. All in favour. Carried.</i> June 19: PPO requests up to \$740 to cover upfront costs for the end of year BBQ <i>Motion to approve additional costs to PPO for end of year BBQ. Moved: Lise. Seconded: Elizabeth. All in favour. Carried.</i>	
1.4	Voice of the Public	No items	
Guest Speaker			
2	Guest Speaker	Pierre Dionne, School Commissioner Candidate. Mr. Dionne gave a brief summary of what he would like to improve if elected for the upcoming WQSB elections this Nov 2 nd . Mr Dionne has been commissioner since 2013. His goals if elected are to represent the views of his electors: parents, tax payers and citizens. He will attend school events and meetings, attend GB meetings in hope to have better communications with the electors. Mr Dionne has been involved with the WQSB for several years, he has been a teacher with the Boy Scouts of Canada, Canada World Youth program, worked in the international bureau for children’s rights and developed fundraising programs. He also explained the importance of voter turnout - that without good turnout, the WQSB itself could suffer.	

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New Business			
3.1	About GB and Good Governance	<ul style="list-style-type: none"> Reviewed the forum of GB and good governance. Discussed the GB's role, that it is a decision making body made up of parents, teachers, staff and community with the best interest of the students in mind. Reviewed the Internal Rules of Management. Minor revisions. Motion to approve amended Rules of Management: Sylvie. Seconded: Lisa. All In favour. Carried. 	
3.2	Looking back	<ul style="list-style-type: none"> Minor changes suggested to General Assembly minutes. Elizabeth made some suggestions for next year: hold assembly in gym, include PPO Coordinator nominations. Motion to approve minutes from the General Assembly: Colleen. Seconded: Sylvie. All In favour. Carried. Minor changes to 2013-14 annual report. Motion to approve Annual Report: Dayna. Seconded: Lise. All In favour. Carried. Daycare Survey: There was positive feedback with the results of the daycare survey, with parents showing a lot of interest in sports, drama, music and arts and crafts for our children. This lead into a discussion about the potential to open daycare during March Break. 	Julie will present school results at next GB meeting
3.3	Looking forward	<ul style="list-style-type: none"> Support for 2014-15 priorities as identified in 2013-14 annual report. Discussed the magazine fundraiser. Deemed administratively burdensome with low return on investment. Suggested efforts could be used elsewhere. Community Rep: Colleen suggested Carrie Hogan who is very active in the community. Members agreed. Gym Rentals: discussion on hourly rental cost. Noted that other local schools (e.g. Chelsea) charge \$30/hr. Motion to approve gym rental cost of \$30/hr: Lisa. Seconded: Sylvie. All in favour. Carried. Motion to approve contract for dodge ball and volleyball: Lisa. Seconded: Dayna. All In favour. Carried. 	Colleen to send Carrie's contact info to Erin
Standing Reports			
4.1	Principal	<ul style="list-style-type: none"> Giant Tiger has donated backpacks and school supplies for students. Thank you letter will be sent. Elizabeth suggested that GB also write a letter of thanks to Dave Saunders for the use of his land for the old playground for so many years. 	Erin will draft thank you letters for GB approval

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		<ul style="list-style-type: none"> Construction on the school is coming to the end. Ventilation and heating system one of the best in the province. Lockers have been installed for all the grades. Water tests are still being conducted. Until water tests are 100% water coolers are still in use, being provided by the WQSB. Official Opening of the new school: Potentially Oct 30th More to follow. Julie has drafted a letter to seek Mr. Hendricks permission to use his land next to the Fairburn House for the Outdoor Ed program. Motion to approve the letter: Colleen. Seconded: Sylvie. All in favour. Carried. Reviewed this year's budget. Motion to approve 2014-15 budget: Sylvie. Seconded: Colleen. All in favour. Carried. 	Julie will report back on future water testing.
4.2	PPO	<ul style="list-style-type: none"> Great turn out for the first PPO meeting of the school year. New PPO Coordinators are Stephanie Mullen-Kavanagh and Carly Woods. PPO would like to thank the teachers and staff with the transition of the new school. PPO planning forums for parents on lockdowns and WiFi PPO interested in an online forum mechanism. To be discussed at future GB meeting. PPO tabled a calendar of events: Halloween dance during school hours Oct 31; Spaghetti dinner fundraiser Nov 14; \$1 child day fundraiser Nov 20; Christmas Holiday sale fundraiser Dec 11; Recipe Book fundraiser to replace the magazine fundraiser <p>GB approved the Halloween dance (pending approval by Teachers Council) and the spaghetti dinner.</p>	<p>Tabled for future GB meeting</p> <p>Teachers will consult school council for the Halloween dance</p>
4.3	Teachers	Nothing to report	
4.4	Daycare & support staff	Nothing to report	
4.5	Treasurer	Absent	
4.6	Parent Committee	Nothing to report	
4.7	Chair	Nothing to report	
Adjournment			
5	Adjournment	8:20 pm - Motion to adjourn: Elizabeth. Seconded: Sylvie. All in favour. Carried.	