

**Wakefield Elementary School
Governing Board Meeting Minutes**

April 15th, 2015

5:30pm

Present:

Julie Fram-Greig - School Principal
Sylvie Pouliotte – Teacher Rep
Miriam Serré- Teacher Rep
Erin Connell – Chair
Elizabeth Logue – PPO Rep
Lisa Semenoff – Parent Committee Rep

Lise Gagne – Teacher Rep
Martin Fournel – Parent
Dayna Vadneau – Secretary
Sharon Morrison – Staff Rep
Carrie Hogan- Community Rep

Absent:

Colleen Gifford – Daycare Rep

Guest:

Pierre Dionne, School Commissioner

***** Wakefield Elementary School: Reaching for the Stars *****

#	Item	Discussion	Action
Proceedings			
1	Adoption of Agenda	Motion to approve agenda as circulated: Elizabeth. Seconded: Sharon. All in favour. Carried.	
	Approval of Minutes	Motion to approve minutes: Sylvie. Seconded: Lisa. All in favour. Carried.	
Voice of the public			
2	Voice of the public		
New Business			
3	New Business Arising	<p>For information: Martin gave us an update on the cross walk for the school. The municipality will extend the 30 km zone along Riverside and Sully Roads to align with the school boundary. Also the municipality is looking into electronic speed signs for both Wakefield and Masham schools.</p> <p>For approval: Wakefield school subject time allocation- Nothing has changed from last year's version. Motion to approve the Wakefield school subject time allocation 2015-16: Lisa. Seconded: Martin. All in favor. Carried.</p> <p>Budget 2015-16 Motion to approve: Sharon. Seconded: Miriam. All in favour. Carried.</p> <p>Golf In school program - A program developed for children to access the fundamental idea of golf. A representative from Golf Mont Cascades has volunteered his time to teach our youth the logistics of for golf during the</p>	

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		<p>after school daycare hours. 10 sessions for \$100 to inspire your child to the world of golf. Lisa asked about how parent volunteers are vetted and supervised. Julie noted that all volunteers require a police background check. Lisa suggested reference checks, as well.</p> <p>Motion to approve golf program: Sharon. Seconded: Sylvie. All in favour. Carried.</p> <p>Walk-a Thon - This is a fundraiser that all the students will participate in to raise money for the playground. Will be held end of May.</p> <p>Motion to approve the walk-a-thon: Dayna. Seconded: Martin. All in favour. Carried.</p> <p>WQSB volunteer AWARD - A discussion was held and a vote was made as to who the Volunteer award is to go to. The announcement will come at a later date.</p> <p>For discussion:</p> <p>Playground committee update - After the group assessed the location, a phase one and two has been established for the continuation of the playground area that extends to Sully Rd. A road will be constructed from Sully Road for easy access to remove brush and debris.</p> <p>Pizza / Hot lunch procurement 2015-2016 - There will be an on-line survey to assess current service and solicit other views. After some discussion, Erin and Lisa will revise the procurement policy for next meeting.</p>	
Standing Reports			
4.1	Principal	<ul style="list-style-type: none"> Reviewed the staffing allocations for the upcoming year. Julie has just ordered new folding tables and chairs, sent out a tender for a portable stage. New shelving in the library and teachers have begun to purchase new library books. Wifi is up and running without any issues. 	
4.2	Teachers	<ul style="list-style-type: none"> Music week: 2 performances from the NAC Grade 3&6 working on the school sculpture Music makers will go to Darcey McGee for their choir. Spirit day and a crazy hair day at the end of the month. Grades 4 will get their vaccination shots. 	
4.3	Daycare	The increase of \$8 a day for before and after school daycare is no longer valid. We will now go back to \$7.30 a day. The decision was not yet passed through the government.	
4.4	Support Staff	Support staff has implement the proper learning tools for the children with special needs and / or learning disabilities since the WIFI is now accessible to the school. This has become a great tool for these children in learning.	
4.5	Parent Committee	Meeting is not until the following Monday. N/A	
4.6	PPO	<ul style="list-style-type: none"> Concerns about the drop off zone. Some individuals are coming in too fast; some parents find it a little too narrow. 	

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		<ul style="list-style-type: none"> • Other concerns are when parents feel it is ok to leave their children unsupervised during evening fundraising events. It is always the parent's responsibility to take care of their child/ren after school hours. • The May evening dinner has been postponed to the fall. • We will discuss the end of the year picnic next GB meeting. 	
4.7	Community	Carrie volunteered to organize Bulletin boards in the school which will post upcoming events.	
Adjournment			
5.0	Adjournment	<p>Motion to adjourn at 7:24</p> <p><i>Moved: Elizabeth. Seconded: Sharon. All in favour. Carried</i></p>	