

**Wakefield Elementary School
Governing Board Meeting Minutes**

Jan 14, 2015

5:30pm

Present:

Julie Greig - School Principal
Sylvie Pouloitte – Teacher Rep
Miriam Serré- Teacher Rep
Martin Fournel – Treasurer
Carrie Hogan –Community Rep

Colleen Gifford – Daycare Rep
Erin Connell – Chair
Elizabeth Logue – PPO Rep

Lisa Semenoff – Parent Committee
Lise Gagne – Teacher Rep
Dayna Vadneau – Secretary

Absent:

Pierre Dionne - School Commissioner
Sharron Morrison – Support Staff Rep

***** Wakefield Elementary School: Reaching for the Stars *****

#	Item	Discussion	Action
Proceedings			
1	Adoption of Agenda	Motion to approve agenda as circulated: Elizabeth. Seconded: Colleen. All in favour. Carried.	
	Approval of Minutes	Motion to approve minutes: Colleen. Seconded: Miriam. All in favour. Carried.	
Voice of the public			
2	Voice of the public	No items	
New Business			
3		<p>Terms of Use for PPO on line forum: For the time being, after some discussion, the PPO feels it is not necessary to create this on line forum. Part of the desire to have this type of forum was simply to get more parents involved with the PPO. They are trying to encourage a strong participation level .</p> <p>Playground Committee: A playground committee meeting was held Jan 12th. There are quite a few members with specific expertise in certain areas of development. There was a discussion about grants, student engagement, playstructures and space usage of the playground. Planning for the playground will be done in phases. The land does extend to Sully Rd.</p>	
		<p>Christmas follow-up: School council discussed the alternative to Christmas celebrations within the school. Teachers believe they are open to other traditions, celebrations, etc. All personnel were open to discussion and suggestions.</p>	

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		<p>Grade 6 Fundraiser Request: English Bay cookie dough fundraiser. Parents will receive an order form through kiddie mail. The grade 6 classes will receive 45% profit for their graduation.</p>	
Standing Reports			
4.1	Principal	<p>Updates from Julie: Radon testing follow up: Wakefield school is the last school in the WQSB to be tested. The school will receive detector boxes in the areas of the school where there isn't a basement. If results are good, there will not be a need to test again for the next 10 yrs. The official Grand Opening of the school went well; both Ministers enjoyed the tour of the new school. Second Language grant was issued for \$3300 The homework grant was issued for \$7500 to go primarily to the grade 1 classes. Will begin to complete the new Mission/ Vision statement. Reviewed school budget.</p> <p>Approval for gym rentals: Soccer Tuesday evenings cost to rent: \$698.48 Motion to approve Gym Rentals. Moved: Lisa. Second: Dayna. All in favour. Carried</p> <p>After the tragic passing of one of our student's mother, Maryse Lauzier, her husband has asked that instead of flowers and other condolences, that donations in her memory be made to the playground. Motion to approve, as per the request of the family, to accept the donations in memory of Maryse Lauzier for the playground: Moved: Sylvie. Seconded: Elizabeth. All in favour. Carried.</p>	A notification letter will be sent out to parents notifying them when the testing will occur.
4.2	Treasurer	<p>Martin has asked to have the Treasurer's role for GB review with a proper description of what the role is. Colleen reports: Would like a resolution for the 6 fundraiser monies we have in place to be listed to go towards the school playground (Spag dinner, Frozen berries, Pizza lunch, Coupon booklets, Holiday sales and Photos) Motion for 6 Fundraisers to be put toward the playground: Moved: Dayna. Seconded: Martin. All in favour. Carried.</p>	Julie will inquire with the WQSB the role of parent treasurer.
4.3	Teachers	<ul style="list-style-type: none"> Teachers were extremely proud and pleased with the School play. It was a huge success. Hoping to have another play for the end of the school year. There was a week long pioneer wood working project and also the 12 days of kindness which was posted on the new bulletin board which tied in nicely with the Ethics program. The school choir presented at the Manoir for our senior citizens. Literacy week will be the last week of January and a skating outing at the Masham area. There will be a French book fair coming in February. 	

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4.4	Daycare & Support Staff	<ul style="list-style-type: none"> Daycare is running smoothly. Planning an outing to Edelweiss ski hill for a tubing day for the next PD Day. Ski club is up and running with 42 children in the group. There are two new replacement staff joining the daycare team, Maggie Gomez and Leslie Dickson. 	
4.5	Parent Committee	<ul style="list-style-type: none"> Some parents are opposed to the Bill 10. They had expressed their concerns/ comments at the last Parent Committee meeting. Lisa encourages all Governing Board members to review some of the materials from the Dec 10th Parent Committee meeting. It gives a clear sense of what GB roles are. 	
4.6	PPO	<ul style="list-style-type: none"> PPO is inquiring when the school library be ready. There are many parents ready to volunteer, just waiting for the go ahead. PPO will be hosting a fundraiser Feb 20th. A chilli cook off and snowflake dance. 6-7:30 dinner. 7-9:00 for the dance. Ticket prices to be determined. Hoping for an estimate of \$2000 profit. Cost approx \$200. Here is a list of the upcoming fundraising ideas the PPO has: <ol style="list-style-type: none"> 1) Walk-a-thon/ Run-a-thon in association with the Community centre 2) A formal dinner 3) End of the year picnic 	
4.7	Chair	<ul style="list-style-type: none"> Review of loose ends and upcoming priorities: playground committee and vision and mission work will be standing GB meeting items; approval to activate WIFI at Feb GB meeting; pizza and hot lunch procurement in March or April; criteria for school volunteer award. Encouraged members to identify other priorities or identify professional development opportunities as a board. 	
4.8	Community	<ul style="list-style-type: none"> Caroline requested clarification of the role of Community Rep. Discussion: Rep may not have voting right, but can be involved in debates and discussions. Has a good sense of what the community needs and would like. Carrie announced that the Community Centre will be hosting a March Break Camp. Pls contact the Community Centre directly for information. Dragonfest will be held the last weekend of January. Looking for school support, maybe make ice candles for the festival. Some parents have noted that the school lights are left on all evening. Is this just preliminary or for security reasons? 	Julie will inquire about the lights.
Adjournment			
5.0	Adjournment	<p>Motion to adjourn 7:21</p> <p><i>Moved: Lisa. Seconded: Elizabeth. All in favour. Carried</i></p>	