



École Wakefield School

**Governing Board Meeting Minutes
Wednesday, December 4, 2019**

Present:

Julie Fram-Greig - School Principal
 Martin Morissette – Parent
 Bronwyn Rayfield – Parent/Secretary
 Stephanie Mullen-Kavanagh – Parent/Chair
 Sarah McGuire – Daycare/Support Staff
 Talia Kelly – Teacher
 Sara Conway – Teacher
 Emily Parker – Teacher
 Sarah-Marie Clarke – Parent/WHESA rep
 Pierre Dionne – WQSB School Commissioner

Absent:

Jacqueline Corado – Community rep
 Line Menard – Parent/Parent committee rep

ITEM	Discussion	ACTION
OPENING BUSINESS		
Role Call	Motion: THAT quorum be confirmed, and the meeting be called to order at 5:36pm.... Moved: Talia, Seconded: Sarah M. All in favour.	<i>CARRIED</i>
Agenda	Motion: THAT the December 4, 2019 agenda be approved as amended ... Moved: Sarah-Marie, Seconded: Talia M. All in favour.	<i>CARRIED</i> <i>Amendments: Add E-9 The Appropriate Use of Technology 2020 policy after Wakefield Targets</i>
STANDING ITEMS		
GB Planning Calendar	Motion: THAT the GB 2019-2020 Calendar be adopted, as presented... Moved: Sarah-Marie, Seconded: Sarah M. All in favour.	<i>CARRIED</i>
Rentals	Motion: THAT the Association of West Quebecers-FSL classes use a classroom for 10 weeks, Jan 20-Mar 27, 2020. Tuesdays 6-730+ 730-9pm; Thursdays 6-730 + one Monday Jan 13, 2020 6-8pm at a cost of \$500... Moved: Sarah-Marie, Seconded: Sara C. All in favour. Motion: THAT Carly Woods be granted the use of a classroom on Dec 5th- for a ski training session- from 6-9pm classroom at a cost of \$45.99. Moved: Sarah M. Seconded: Talia. All in favour.	<i>CARRIED</i> <i>CARRIED</i>
Approvals: Field Trips/Assemblies, etc	Motion: THAT the Grade 6 Bake Sales be approved as amended...	<i>CARRIED</i>

	Moved: Martin, Seconded: Talia. All in favour. Motion: THAT skating field trips at Masham Arena [K5+Cycle 1-Monday, December 16th 9-11am; Cycle 2-Tuesday, December 10th 9-11am; Cycle 3-Friday, December 13th 9-11am] be approved as presented... Moved: Emily, Seconded: Martin. All in favour.	<i>Amendment: "Remove Evening of Talent Show (TBD)"</i> <i>CARRIED</i>
Budget 2019-2020	Julie presented the budget 2019-2020 updates	
Electronic Votes	Motion: THAT the event proposal for the 2019 Holiday sale be approved as presented. Moved: Martin. Seconded: Sara C. All in favor, excluding one teacher whose vote was missing.	<i>CARRIED</i>
GB Minutes	Motion: THAT the October 30, 2019 meeting minutes be approved as amended... Moved: Emily, Seconded: Sara C. All in favour.	<i>CARRIED</i> <i>Amendments: Remove Linda Spallin's name</i>
Voice of the Public	None	
NEW BUSINESS		
Anti-bullying Violence Prevention report 2018-19 and Plan for 2019-20	Motion: THAT the Anti-Bullying and Anti-Violence Plan be adopted as amended.... Moved: Martin, Seconded: Emily. All in favour.	<i>CARRIED</i> <i>Amendments: Julie will incorporate some additional ideas proposed by GB: online survey for parents, community outreach, augment surveys with safe place/safe person, recommendations about guiding the conversation.</i>
Tell Them From Me stats 2018-19	Julie presented the Tell Them From Me results with comparison to previous year.	
Wakefield Targets 2019-20	Motion: THAT the Wakefield Targets for 2019-20 be approved as presented... Moved: Sara C. Seconded: Martin. All in favour.	<i>CARRIED</i>
E-9 The Appropriate Use of Technology Devices and Technological Resources	GB members can comment until Jan 27. Email Steph by Jan 25 if there are any comments.	
STANDING REPORTS		
Principal	<ol style="list-style-type: none"> 1. Budget update-operational and daycare budgets - review 2. Roots of Empathy has started- two sessions so far, considering an info night, newsletter to parents to introduce the program 3. Consultation with feeder schools and Hadley + St Michael's about creating boundaries for the two high schools in our area- well attended, listening to the suggestions of the communities involved, council of 	

	<p>commissioners will be meeting in January to make a decision</p> <p>-Board is considering some new options based on feedback from Wakefield. Representative offered to present to GB.</p> <p>-Ministry is mandating water testing for Lead in the month of December.</p> <p>-Wakefield is now being considered for a K4 funded program by Ministry.</p>	
WEHSA REP	<ul style="list-style-type: none"> •WHESA minutes are posted online •WHESA meeting dates/times are in the October minutes •Walkathon for Roots of Empathy Fundraiser was \$9296.24 •Pizza has started with similar numbers to last year •Possibly a beginning of the year BBQ •Stove is installed with vent •Scientists in the School is a new program to Quebec that WHESA would like to fund •Holiday Sale is on Dec 19 •Next meeting is on Dec 12 	
Daycare/Support Staff	<ul style="list-style-type: none"> • November 14th PD Day: Remained at the school – Yoga with Lori • November 15th PD Day: Pyjama day; Skating in the morning at the Masham Arena; Movie in the afternoon • November 22nd PD Day: Spent the day at the Museum of Nature <p>Upcoming</p> <ul style="list-style-type: none"> • No upcoming PD Days in the month of December • PD Day January 6th 2020 • Daycare Ski club will be Starting January 8th until the end of the Vorlage ski season In March 2020: Students who attend the after school daycare program in Grades 3, 4, 5 and 6 are welcome to join the daycare Ski club program. These students along with two daycare educators walk over to Vorlage Ski hill and enjoy the afternoon skiing <p>•Support Staff - Started a weekly juice cart</p>	
School Commissioner	<p>-Bill 40 (regarding school boards converting to service centres) is going to vote on Friday. Pierre will send any relevant info via email after the vote.</p>	
Teachers	<p>Events/Info</p> <p>G4 → Grade 4s were with Mr. E on Monday Nov. 18th (Mme Langlois' Class) and Tuesday, Nov. 19th (Ms Jones' class)</p> <p>G6→ Both Grade 6 classes went to Mr E's cabin. 6A (Ms Kelly November 5-6) and 6B (Mme Serré November 7-8.</p> <p>Whole School</p> <ul style="list-style-type: none"> •Scholastic Book Fair during PT interviews, went really well! •Assembly for the month of November to celebrate Friendship & Peace (by grade 5 class) •November 14 15 QPAT PD days many teachers attended •Remembrance Day assembly, whole school participated. Well attended. 	

	<ul style="list-style-type: none"> •Practiced a lockdown drill on November 5th, great feedback from police. <p>Upcoming</p> <p>Whole School</p> <ul style="list-style-type: none"> •Choir visit to Manoir Dec. 6 •Choir will be visiting the Hospital December 10th (Miriam) •Carolling in the gym beginning Dec. 16, daily. Parents invited on December 20th •PD Day January 6th, FACET planning •Grade 2s are with Mr. E on December 9 and 10th for woodworking •Some teachers are attending the sex ed workshops at the board December 10, 11 & 12 (teachers aren't necessarily going to all 3 days) 	
Parent Committee Rep	<p>(Sent via email by Line)</p> <ul style="list-style-type: none"> -There was a presentation on Prevention of harassment and promotion of a healthy workplace -They consulted on a policy for the establishment of procedures for the examination of complaints -There was a discussion on water quality in schools and lead testing (no documentation provided) -Bill C-40 – information was shared previously -There was a letter from two High School Governing Boards asking for more transparency in the English Parent Committee Association (EPCA) Consultation Process and Accountability, suggesting that EPCA may be taking public position on matters that impact parents and students without proper consultation (not sure of the outcome of the discussion) -They were asking to obtain comments on the policy re: appropriate use of technology devices and resources due by Jan 27 	
SEAC Committee Rep	NA	
Community Rep	None	
Adjournment	<p>Motion: That the meeting adjourn at 7:05pm...</p> <p>Moved: Talia, Seconded: Martin. All in favour.</p>	<i>CARRIED</i>